



**Billing Code: 5001-06**

**DEPARTMENT OF DEFENSE**

Department of the Army

[Docket ID USA-2015-HQ-0035]

Proposed Collection; Comment Request

**AGENCY:** Army & Air Force Exchange Service (Exchange), DoD.

**ACTION:** Notice.

**SUMMARY:** In compliance with the *Paperwork Reduction Act of 1995*, the Army & Air Force Exchange announces a proposed public information collection and seeks public comment on the provisions thereof. Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed information collection; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the information collection on respondents, including through the use of automated collection techniques or other forms of information technology.

**DATES:** Consideration will be given to all comments received by [INSERT 60 DAYS FROM PUBLICATION IN THE FEDERAL REGISTER].

**ADDRESSES:** You may submit comments, identified by docket number and title, by any of the following methods:

- Federal eRulemaking Portal: <http://www.regulations.gov>. Follow the instructions for submitting comments.
- Mail: Department of Defense, Office of the Deputy Chief Management Officer, Directorate of Oversight and Compliance, Regulatory and Audit Matters Office, 9010 Defense Pentagon, Washington, DC 20301-9010.

*Instructions:* All submissions received must include the agency name, docket number and title for this Federal Register document. The general policy for comments and other submissions from members of the public is to make these submissions available for public viewing on the Internet at <http://www.regulations.gov> as they are received without change, including any personal identifiers or contact information.

Any associated form(s) for this collection may be located within this same electronic docket and downloaded for review/testing. Follow the instructions at <http://www.regulations.gov> for submitting comments. Please submit comments on any given form identified by docket number, form number, and title.

**FOR FURTHER INFORMATION CONTACT:** To request more information on this proposed information collection or to obtain a copy of the proposal and associated collection instruments, please write to the Army and Air Force Exchange Service, Office of the General Counsel, Compliance Division, Attn: Teresa Schreurs, 3911 South Walton Walker Blvd., Dallas, TX 75236-1598 or call the Exchange Compliance Division at 800-967-6067.

**SUPPLEMENTARY INFORMATION:**

**TITLE; ASSOCIATED FORM; AND OMB NUMBER:** Exchange Security Clearance Process for Contractor/Vendor Personnel, Exchange Form 3900-013 “Electronic Questionnaires for Investigations Processing (e-QIP) Request”, Exchange Form 3900-002

“Trusted Associate Sponsorship System (TASS Request Form)”, Exchange Form 3900-006  
“Background Check for Vendors/Contractors”, OMB Control Number 0702-XXXX.

**NEEDS AND USES:** The information collection requirement is necessary for the processing of all Army and Air Force Exchange security clearance actions, to record security clearances issued or denied; and to verify eligibility for access to classified information or assignment to a sensitive position.

**AFFECTED PUBLIC:** Individuals and/or households, Business or other for profit

**ANNUAL BURDEN HOURS:** 4,600

**NUMBER OF RESPONDENTS:** 2,300

**RESPONSES PER RESPONDENT:** 1

**ANNUAL RESPONSES:** 2,300

**AVERAGE BURDEN PER RESPONSE:** 120 minutes

**FREQUENCY:** On occasion

Respondents are individuals and/or households affiliated with Army and Air Force Exchange Service (Exchange) by assignment, employment contractual relationship, or as a result of an inter service support agreement on which personnel security clearance determination has been completed or is pending. Information collected is utilized to process the personnel security clearance of contractors and/or vendors to work at an Exchange facility, record the security clearances issued or denied, and to verify the eligibility for access to classified information or assignment to a sensitive position. In addition to utilizing the information for processing security clearances, the information may also be used by Exchange executives for adverse personnel actions such as removal from sensitive duties,

removal from contract agreement, denial to a restricted or sensitive area, and revocation of security clearance.

Dated: September 4, 2015.

Aaron Siegel,

Alternate OSD Federal Register

Liaison Officer, Department of Defense.

[FR Doc. 2015-22854 Filed: 9/10/2015

08:45 am; Publication Date: 9/11/2015]